



PURCHASE ORDER QUALITY PROVISIONS

This document is to provide quality and technical requirements to suppliers for the procurement of materials and services. Suppliers are required to be compliant with this document.

- 1) Requirements for approval of product, product safety, procedures, processes, and equipment shall be listed on purchase order if applicable.
- 2) Requirements for qualification of personnel shall be listed on purchase order if applicable.
- 3) Quality management system requirements shall be listed on purchase order if applicable.
- 4) The latest revision status of specifications, drawings, process requirements, inspection/verification instructions and other relevant technical data shall be used unless otherwise specified. Identification of this data will be on purchase order if applicable.
- 5) Requirements for design, test, inspection, verification (including production process verification), use of statistical techniques for product acceptance, and related instructions for acceptance by the organization, and as applicable critical items including key characteristics shall be listed on purchase order if applicable.
- 6) Requirements for test specimens (e.g., production method, number, storage conditions) for design approval, inspection/verification, investigation, or auditing shall be listed on purchase order if applicable.
- 7) The supplier shall:
 - i) Notify Stampings of Minnesota of nonconforming product and arrangements for resolution when non-conforming products are discovered,
 - ii) Obtain Stampings of Minnesota's approval for nonconforming product disposition,
 - iii) Notify Stampings of Minnesota of changes in product and/or process, changes of suppliers, change of manufacturing facility location and, where required, obtain Stampings of Minnesota's approval,
 - iv) Immediately notify Stampings of Minnesota's quality department at quality@stampingsofminnesota.com of changes in quality leadership,

scope, name, or address of QMS registrations, or controlled processes certification status, including suspensions or disapprovals,

- v) Flow down to the supply chain the applicable requirements including customer requirements listed on purchase order where applicable,
- vi) Apply appropriate controls to their direct and sub-tier external providers, to ensure that requirements are met,
- vii) Use customer-designated or approved external providers, including process sources, and
- viii) Contact our purchasing representative prior to shipment with information on different lots of same-type materials. Multiple lots must be properly segregated and identified. Any receipt of material found with mixed lots will result in immediate rejection and return to the supplier for sorting and / or replacement.

8) Records shall be retained a minimum of ten (10) years. Stampings of Minnesota shall be contacted prior to the disposition of any records related to services or products purchased.

9) Control and Release of Stampings of Minnesota or Stampings of Minnesota customers supplied documents. Documents released to Suppliers are solely for the purpose of doing business. Proprietary and/or sensitive information may be supplied in hard copy, electronic, or other media. The Supplier is responsible for controlling and maintaining such documents to preclude improper use, loss, damage, and/or alteration.

10) Unless authorized per Stampings of Minnesota Data-Sharing Request and Agreement form, the Supplier may not transmit or share any Stampings of Minnesota or Stampings of Minnesota's customers furnished documents or copies of such documents to anyone outside the Suppliers business organization.

11) Stampings of Minnesota, Inc. or its customers and regulatory agencies shall be afforded the right to verify at your facility or your supplier's facility that the product conforms to specified requirements.

12) Stampings of Minnesota expects suppliers to meet delivery dates as stated on purchase orders and the products and materials received to meet all the technical documents and purchase order requirements with no defects. Suppliers who fall below 95% for On-time Delivery (early deliveries are accepted) and/ or have a Quality Rating below 95% are subject to probation and/or removal from the approved supplier list. The ability of our supply chain to provide high quality products and services directly contributes to the success of Stampings of Minnesota and is extremely important to us.

13) **SUPPLIER CODE OF CONDUCT**
Stampings of Minnesota is committed to integrity and compliance in everything we do. We expect our supply base to conduct themselves with the

utmost integrity, delivering high quality products while following all applicable laws, regulations, and standards of business conduct. Suppliers are expected to foster a culture where employees and managers can communicate openly and raise concerns without fear of retaliation, intimidation, or harassment. Our supplier's commitment to acting ethically is the right thing to do and is good for business.

14) AWARENESS AND TRAINING

Suppliers must ensure that all persons working under their control are aware of their contribution to product or service conformity, their role in maintaining product safety, and the importance of ethical behavior. They also need to complete required safety and health training prior to initiating any work activity.

15) CONFLICT MINERALS DISCLOSURE

Seller acknowledges the enactment of the Dodd-Frank Wall Street Reform and Consumer Protection Act (the "Act"), and in particular its Minerals provision (Section 1502), and Seller also recognizes the significant legal and non-legal risks associated with sourcing tin, tantalum, tungsten and gold (the "Conflict Minerals") from the Democratic Republic of the Congo and adjoining countries ("DRC countries"). Accordingly, Seller commits to comply with Section 1502 of Dodd-Frank and its implementing regulations. In particular, Seller commits to have in place supply chain policies and processes to undertake: (1) a reasonable inquiry into the country of origin of Conflict Minerals incorporated into products it provides Buyer; (2) due diligence of its supply chain, as necessary, to determine if Conflict Minerals are sourced from the DRC countries directly or indirectly; (3) the conduct of any risk assessment and mitigation actions necessary to implement these country of origin inquiry and due diligence procedures; and, (4) timely disclosure to Buyer on all its Purchase Orders/Subcontracts for products containing "conflict minerals" that are delivered during the current calendar year. Seller shall take all other measures as are necessary to comply with the Act and its implementing regulations, as they may be amended over time.

16) PROHIBITION ON COUNTERFEIT PARTS

Our customers require us to use only authorized and authentic parts and components that are manufactured in accordance with applicable standards and specifications. Accordingly, you are prohibited from supplying Stampings of Minnesota with any parts or components that do not meet such standards, including a strict prohibition on the use of Counterfeit Work. All suppliers that use lower tier suppliers, including distributors, are required to attest to the authenticity of products from your respective sources of supply. Suppliers receiving materials and parts from lower tier suppliers, including distributors, must take immediate steps to verify that the stated manufacturer of any component is the actual manufacturer. Compliance shall be stated in the supplier's Certificate of Conformance or by a separate certificate. "Counterfeit Work" means Work that is, or contains, items misrepresented as having been designed and/or produced under an approved system or other acceptable method. The term also includes approved Work that has reached a design life limit or has been damaged beyond possible repair but is altered and

misrepresented as acceptable. Seller shall notify the Buyer immediately with the pertinent facts if Seller becomes aware or suspects that it has furnished Counterfeit Work. This clause shall be flowed to any sub-tier supplier used.

Suppliers shall implement counterfeit part prevention processes that should consider:

- i) Training of personnel in the awareness and prevention of counterfeit parts.
- ii) Application of parts obsolescence monitoring program.
- iii) Controls for acquiring externally provided product from original or authorized manufacturers, authorized distributors, or other approved sources.
- iv) Requirements for assuring traceability of parts and components to their original or authorized manufacturers.
- v) Verification and test methodologies to detect counterfeit parts.
- vi) Monitoring of counterfeit parts reporting from external sources.
- vii) Quarantine and reporting of suspect or detected counterfeit parts.

17) TRADE RESTRICTIONS

Supplier, and all parties in its supply chain, including but not limited to sub-suppliers, distributors, and/or customers, shall comply with the restrictions and requirements set forth in export controls and economic sanctions from the United Nations (the “U.N.”), the United States (the “U.S.”), the European Union and its Member States (the “E.U.”), the United Kingdom (the “U.K.”), Switzerland, and any other applicable jurisdictions (“Trade Restrictions”).

Supplier certifies that no products (including information, technology, and software), components, raw materials or other goods or services sourced by the Supplier or any party in its supply chain are subject to Trade Restrictions.

The Council Regulation (EU) No. 833/2014 prohibits the direct or indirect import of iron and steel products originating in or having been exported from Russia into the European Union (EU), as well as certain iron and steel products processed in a third country incorporating iron and steel products originating in Russia.

Supplier shall list in any mill test certificates (“MTC”) as evidence of compliance:

- i. The country of origin.
- ii. Heat number.
- iii. Name of the Facility where processing operations are carried out, e.g.:
 - Hot-rolling
 - Cold-rolling
 - Hot-dipped metallic coating
 - Electrolytic metal coating
 - Organic coating

- Welding
- Piercing/extruding
- Drawing/Pilgering
- ERW/SAW/HFI/Laser welding

iv. Any other requirements based on the standard used to comply with the MTC.

18) INCORPORATION OF FAR CLAUSES

The Federal Acquisition Regulation (FAR) clauses referenced below are incorporated herein by reference, with the same force and effect as if they were given in full text, and are applicable, including any notes following the clause citation, to this Contract. The FAR clauses listed herein are applicable to this Contract if required under the pertinent law or regulation. If the applicability condition(s) in the relevant law or regulation is(are) not met, or Stampings of Minnesota, Inc. does not require information or data from Seller to satisfy its obligations, the clause is not applicable to this Contract.

- i. FAR 52.204-21 BASIC SAFEGUARDING OF COVERED CONTRACTOR INFORMATION SYSTEMS (NOV 2021) (Applies unless SELLER is furnishing commercially available off-the-shelf items.)